

PLYMOUTH LOCAL ACCESS FORUM

TRACKING RESOLUTIONS

Date / Minute number	Resolution	Explanation / Minute	Action	Progress	Target date
28.03.11 Minute 67	Agreed that the creation of position statements are approved;	This was discussed and agreed as part of the LAF development item.	The Forum	Need to set up a working group to ascertain the subjects of position statements.	July/August 2011
12.09.11 Minute 20	Ian Stewart, Vice-Chair would draft a letter to the Planning department in response to the Plym Valley Cycle Trail planning consultation deadline asking for the deadline to be extended for the Forum to make comments following a site visit;	This was discussed during Chair's Urgent Business as part of the issue on the recent Planning Application for the Plym Valley Cycle Trail.	Ian Stewart	The letter was received by the Forum Secretary on 12 September 2011 and sent to Paul Barnard, Head of Planning, Anthony Payne, Director for Development and Regeneration and Adam Williams, Planning Case Officer.	13 September 2011
12.09.11 Minute 20	the LAF Secretary would seek to organise a working group on the Plym Valley Cycle Trail by 23 September 2011 and invite all Forum members to attend;	As above.	Ross Johnston	Working Group met on 23 September and reported findings to the Secretary in a letter which was sent to the Planning Department on 29 September 2011.	23 September 2011
12.09.11 Minute 20	a copy of John Emery's email on the Plym Valley Cycle Trail be emailed to all Forum Members.	As above.	Ross Johnston	Email sent to Forum members on 12 September 2011.	23 September 2011

12.09.11 Minute 23	the PROW Officer would write a statement to be included under the statistics at 4.10 informing the reader as to why no footpaths were recorded;	This was discussed following the review and discussion of the LAF Annual report 2010-2011.	Robin Pearce	A table and statement was added to the annual report.	End of September
12.09.11 Minute 23	subject to (1) being complete the 2010 - 2011 annual report is approved for publication.	This was discussed following the review and discussion of the LAF Annual report 2010-2011.	Ross Johnston	The Annual report was emailed to Natural England on 1 December 2011.	End of September
12.09.11 Minute 24	to invite Rosie Dale, Major Schemes Officer to attend the Forum's next meeting on 12 December 2011 to provide an update on the Whitleigh: Safer and Sustainable Travel project.	Members wished to have a further update on the Whitleigh: Safer and Sustainable Travel project following the next consultation.	Rosie Dale	Rosie Dale invited to attend and confirmed her attendance by email on 2 November 2011.	12 December 2011
12.09.11 Minute 25	to distribute to all Forum members the Stepping Stones to Nature Project Annual Report for year two.	Following the update provided by Zoe Goss on the Stepping Stones to Nature Project members wished to see the annual report from year 2.	Zoe Goss	Report emailed to all members on 29 September 2011.	End of September
12.09.11 Minute 26	the LAF Secretary would seek to find out how many Forum members could be nominated to sit on the Saltram Countryside Park Stakeholder Forum. Subject to three members being allowed the Forum	After reviewing the report on the Green Infrastructure Project members wished to nominate 3 LAF members to sit on the Saltram Countryside Park Stakeholder Forum.	Ross Johnston	Kat Deeney confirmed that the LAF could have three members and emailed Kat Deeney the three nominated LAF members to sit on the Saltram Countryside Park Stakeholder Forum on 29 September 2011.	End of September

	nominated Ray Fairchild, Chair, Ian Stewart, Vice-Chair and John Skinner.				
12.09.11 Minute 26	a list of Forum Members nominated to sit out on other bodies be provided at a future meeting.	John Emery raised that he wished to see a list of which members had been nominated by the LAF to sit on other bodies.	Ross Johnston	Members will receive this information at the meeting on 12 March 2012.	12 March 2011
12.09.11 Minute 28	a letter be written by Ray Fairchild, Chair, in consultation with the LAF Secretary and PROW Officer, to the Chief Executive of Plymouth City Council identifying the need for the recruitment of a University Intern at the earliest opportunity;	Following the update on recruitment to the PROW department members felt that they should write a formal letter stating the need to recruit to the department.	Ray Fairchild	Emailed request to Ray Fairchild on 22 November 2011.	End of September
12.09.11 Minute 28	an updated list of Forum members contact details be distributed to all members via email.	As there had been some recent changes to Forum membership it was requested to have an up to date contact list.	Ross Johnston	Sent to all members on 29 September 2011.	End of September
12.09.11 Minute 30	a site visit be organised within the next six weeks to look at three separate woodland sites that have had significant improvements made to them through the Stepping Stones to Nature project;	Members wished to see some recent improvements that happened within the city's green spaces.		Unable to identify a suitable date and will be discussed at the LAF meeting on 12 December 2011.	End of October

12.09.11 Minute 30	the recent Planning Authority consultation be included on the agenda for the next Forum meeting and be emailed to all members for consideration.	Members were informed about a consultation and wished to discuss it at a formal meeting.	Ross Johnston	A consultation link was emailed to all members on 24 October 2011 and added to the agenda under item 'Planning Consultation – Barrier Busting'.	12 December 2011
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= Complete resolution



= Outstanding resolution